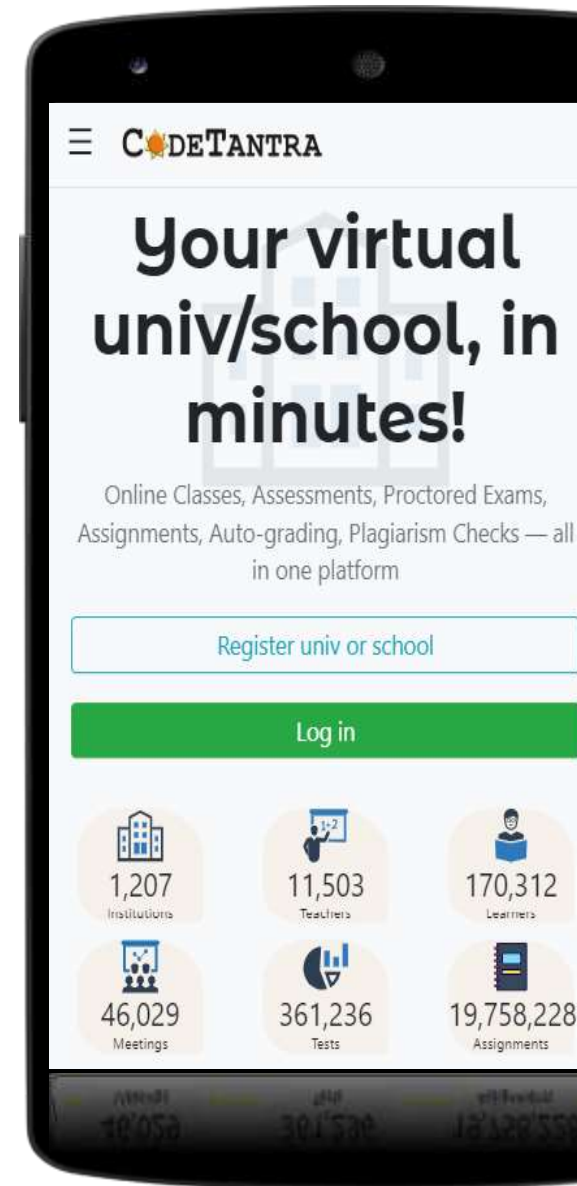




Virtual University Platform

Examinee's Manual - Proctored Exams (Mobile Users)

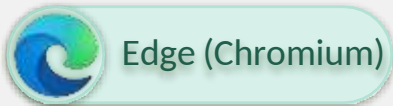


Supported Platforms – Recommended Browsers

LAPTOP/DESKTOP WITH WEBCAM & MIC



WINDOWS 7 OR
LATER



MAC



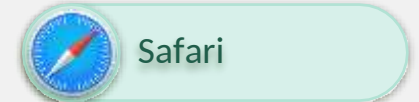
LINUX



ANDROID



iOS



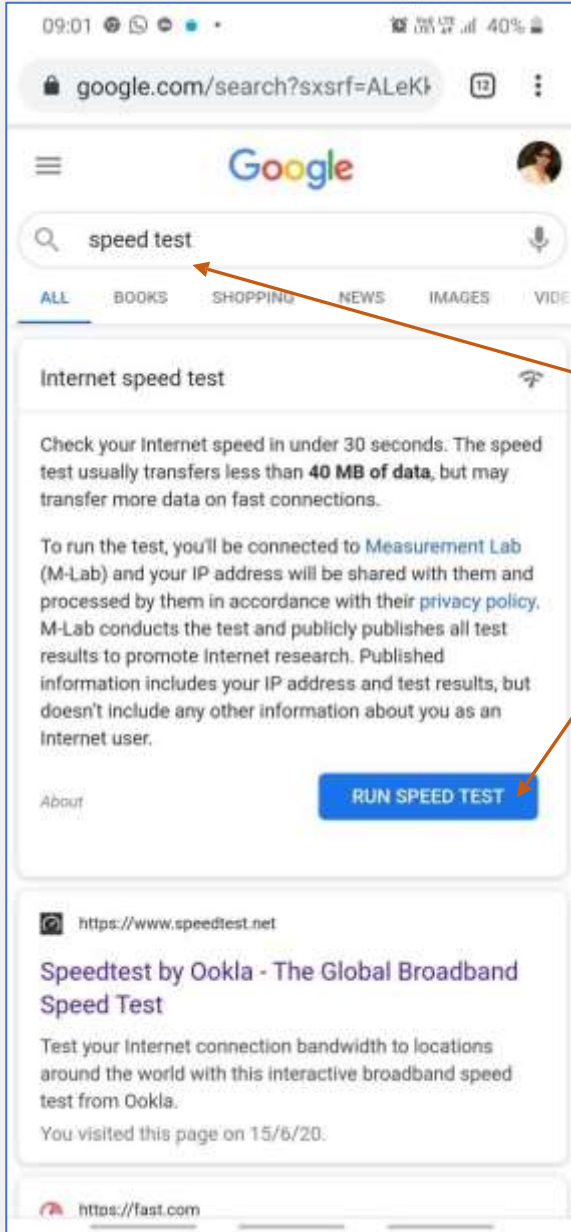
Version 13 series and
above

Note: Keep your browser updated for best user experience

Taking Exam on Mobile Phone

- 1.If you are using **Android phone**, ensure that you are taking the exam on **Chrome Browser**. If you are using an **iPhone/iPad**, ensure that you are taking the exam on **Safari** browser. **The Safari version should be 13 or above**. You can check the current version of your browser by opening the following link in your browser.
- 2.Do not click on any link to take a test. **Copy the link and paste** it in the **Chrome** browser. Clicking on a link might not open the link in Chrome browser. **Copy and Pasting ensures** that you are on the correct browser.
3. At the start of the exam, the browser may show pop-ups for allowing permissions. Always click on **Allow**.
4. Ensure that your Chrome app permissions for Camera, Microphone and Location are allowed. **Settings >> Apps / App Management >> Permission >> Allow Camera, Microphone and Location**. (Refer Image shown in Page 5)
5. Ensure your mobile device camera is functioning properly.
6. Ensure that you have a secondary backup internet connection which will be useful when the primary internet gives away.
7. Ensure that the mobile phone battery is charged to maximum extent possible by the start time of the exam.
8. Decline any incoming call during the exam. It is advised to turn on **Do Not Disturb** mode.
9. Ensure the mobile time and time zone are correct, else you may not be able to write/see the exam.
10. If the question content is not visible properly, you can use tilt the phone in the landscape mode to get a better view. You can also pinch zoom according to your convenience.

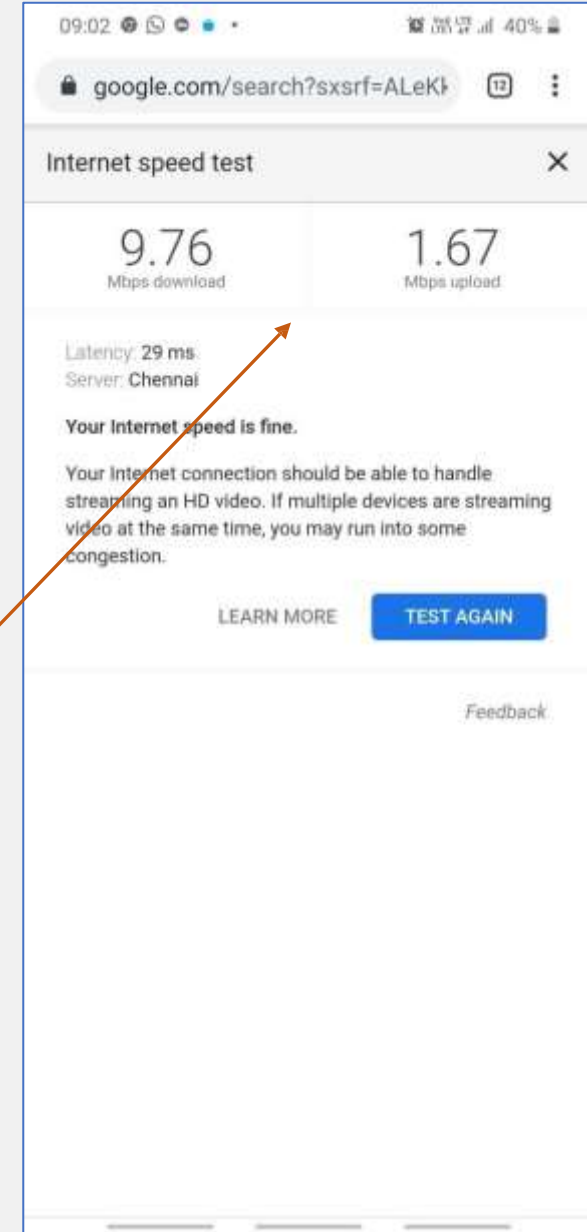
Basic Troubleshooting - Check Internet Speed



1. Search for Speed Test in Google

2. Click on Run Speed Test

3. Check your download and upload speeds.



Important Note

For video and audio proctoring alone, the system need **50 Kbps upload speed**. We suggest the examinee to have up to **100 Kbps upload speed** for a smooth experience.

Enabling Camera, Microphone and Location - Android

The image displays four sequential screenshots of an Android phone's settings interface, illustrating the process of enabling permissions for the Chrome app. Red boxes highlight the specific steps: selecting 'Apps' in the main settings, choosing 'Chrome' from the app list, navigating to 'App info' for Chrome, and finally, enabling the 'Camera', 'Microphone', and 'Your location' permissions in the 'App permissions' screen. A red text overlay at the bottom right of the final screenshot reads: **Microphone, Camera and Location should be enabled**.

Settings

- Lock settings
- Display
Adaptive brightness is off
- Notifications
All apps allowed to send
- Sound
Ringer volume at 87%
- Apps**
83 apps installed
- Storage
10.02 GB of 16.00 GB used
- Battery
97% - approx. 1 day 6 hrs left
- Memory
Avg 1.1 GB of 1.9 GB memory used

Apps

- Camera
9.09 MB
- Candy Gallery
35.92 MB
- Chess Free
29.07 MB
- Chrome**
102 MB
- Clock
60.00 KB
- Contacts
16.00 KB
- CPU-Z
4.68 MB

App info

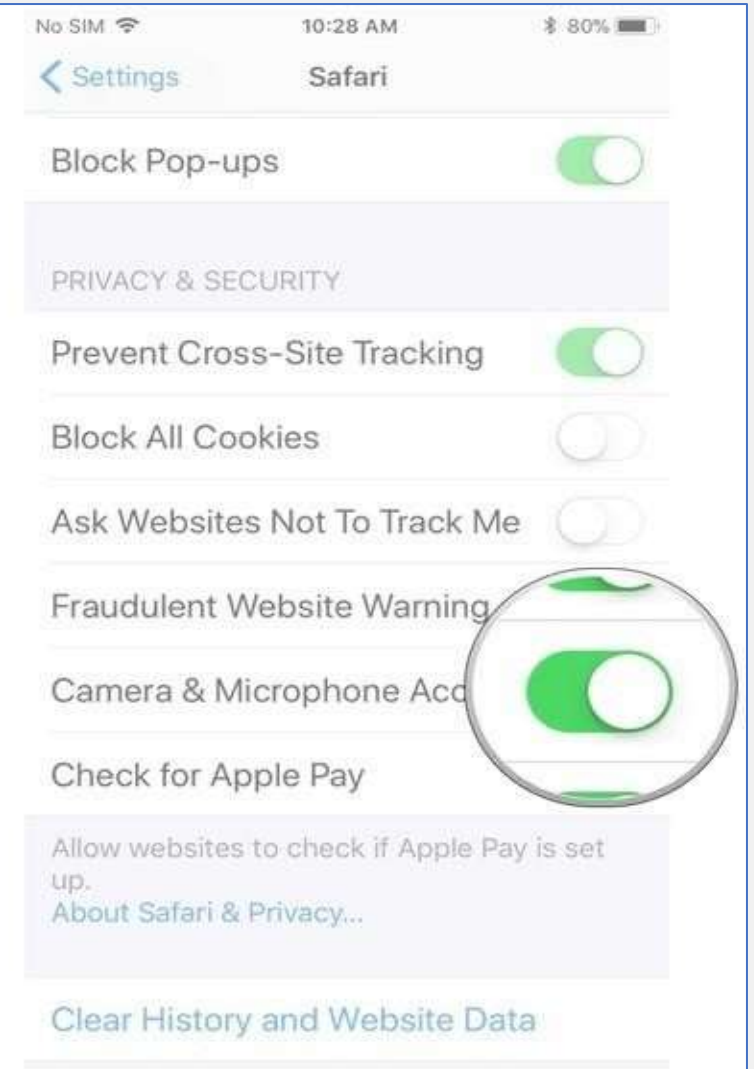
- Chrome
Version 67.0.3396.87
- DISABLE
- FORCE STOP
- Storage
102 MB used in Internal storage
- Data usage
99.84 MB used since May 15
- Permissions**
Storage and Your location
- Notifications
- Open by default
Some defaults set
- Battery
No battery use since last full charge

App permissions

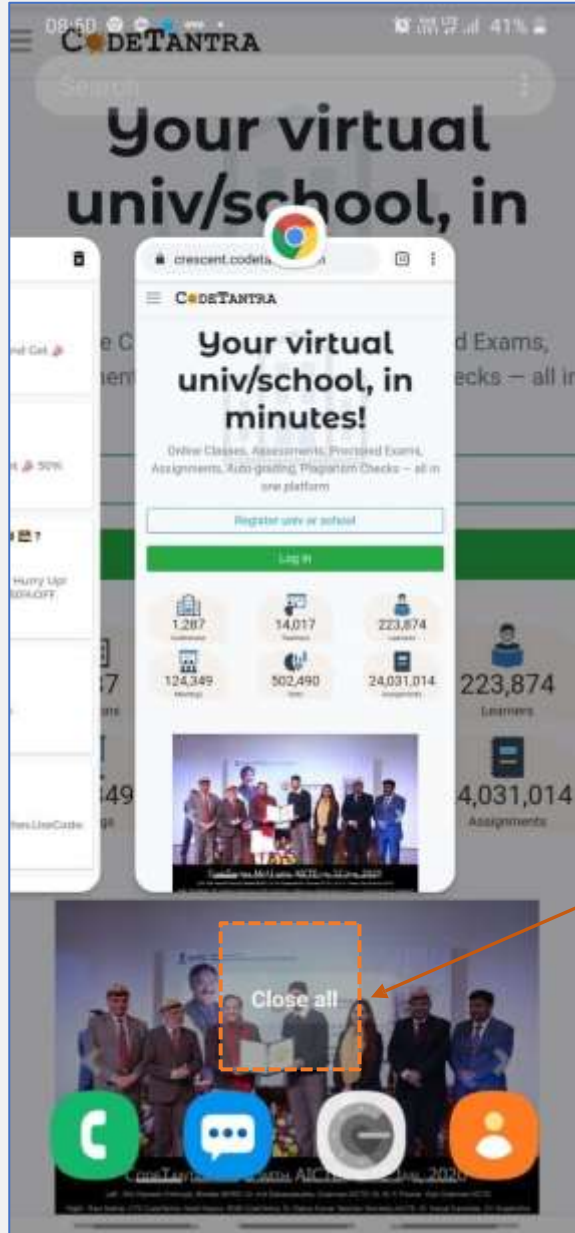
- Chrome
- Camera
- Contacts
- Microphone
- Storage
- Your location

Microphone, Camera and Location should be enabled

Enabling Camera, Microphone - iPhone / iPad

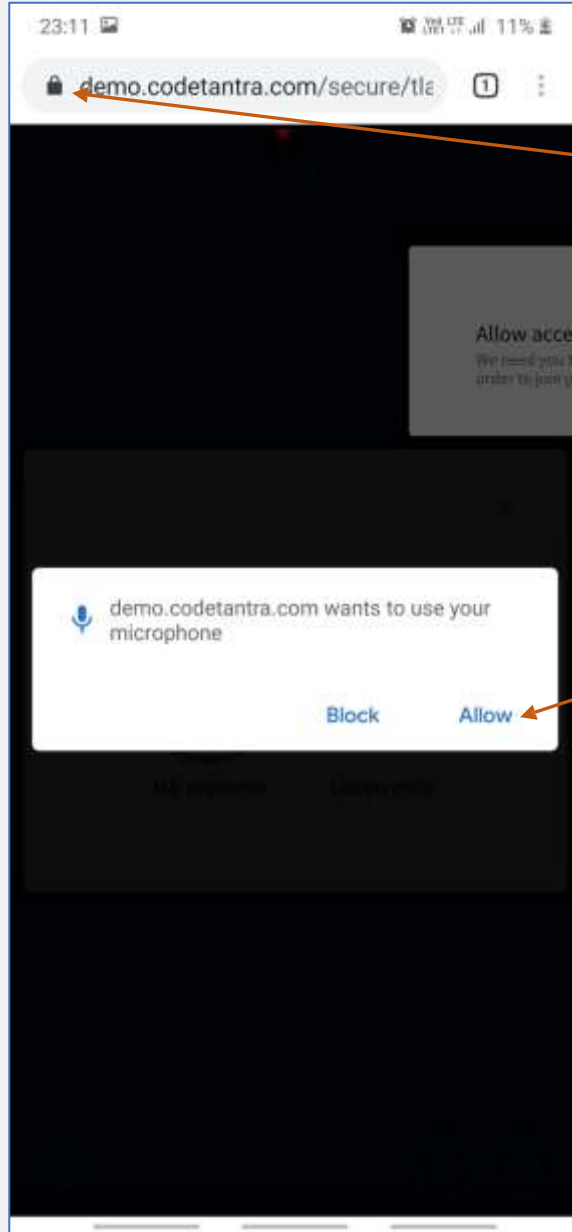


Kill all the apps on the phone before starting the Test



Kill all apps before you start the Exam
You can search google to know how to kill apps on your mobile phone.

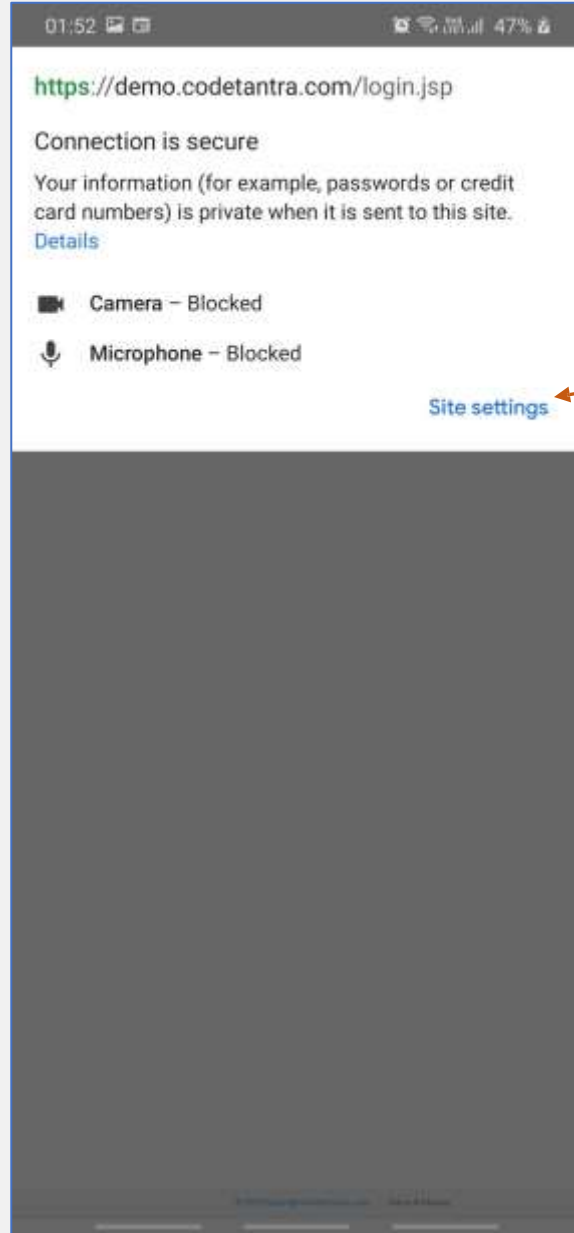
Allow microphone permission when prompted



In case the permission is not given. The permissions can be given by clicking on the **lock icon**.

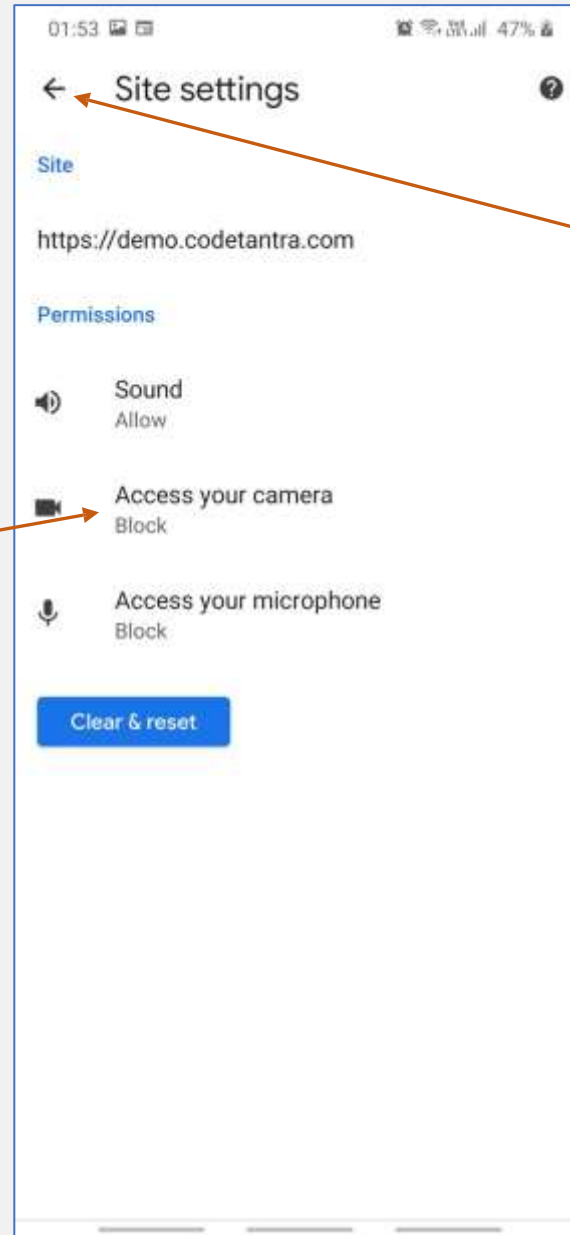
Click on **Allow** when prompted for microphone permission.

Changing microphone permissions



After clicking on the LOCK icon,
click on **Site settings**

Changing microphone permissions



Click on the **Camera** and **Microphone** and select **Allow**.

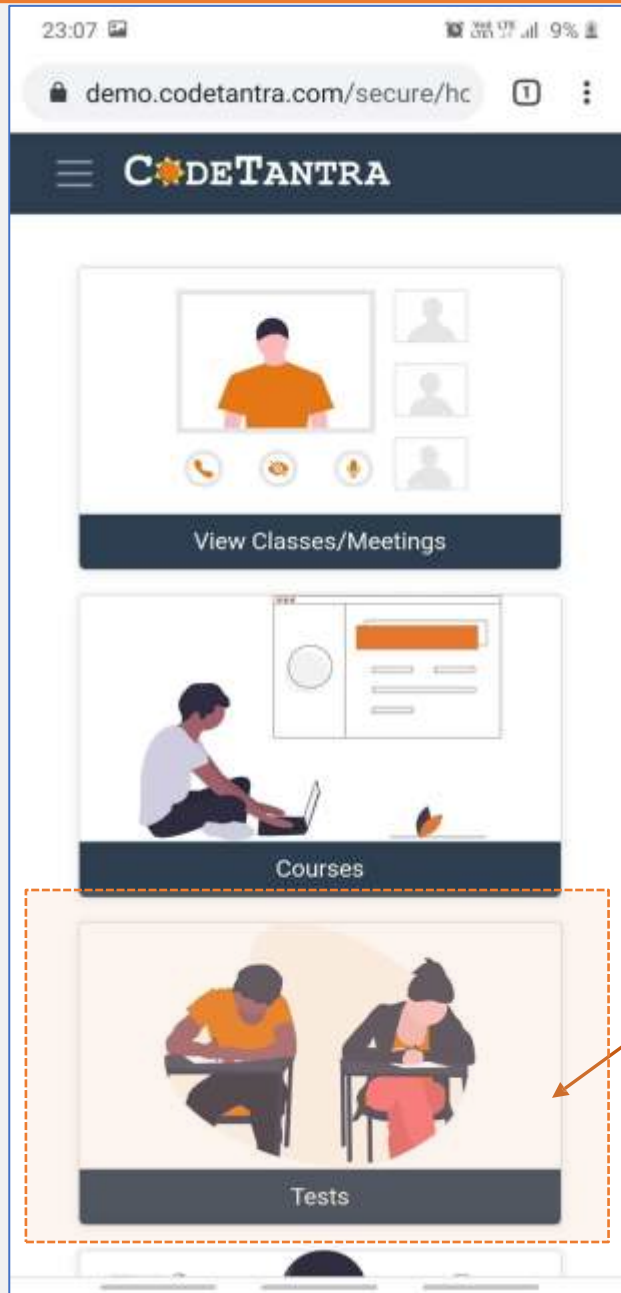
After selecting **Allow** click on the back button and continue

Steps to take Online Proctored Exam on CodeTantra

Step 1 : **Login to** --> <https://dsuniversity.codetantra.com/login.jsp>

NOTE: You will be able to see **the Institution / University logo** just above the login form.

Step-2 : Navigate to Tests



Click on Tests button

Step-3a : Start Test

20:38 learn.codetrantra.com/secure/hoi

CODETANTRA

Tests

Search between : 2020/12/ 2021/01/ Search

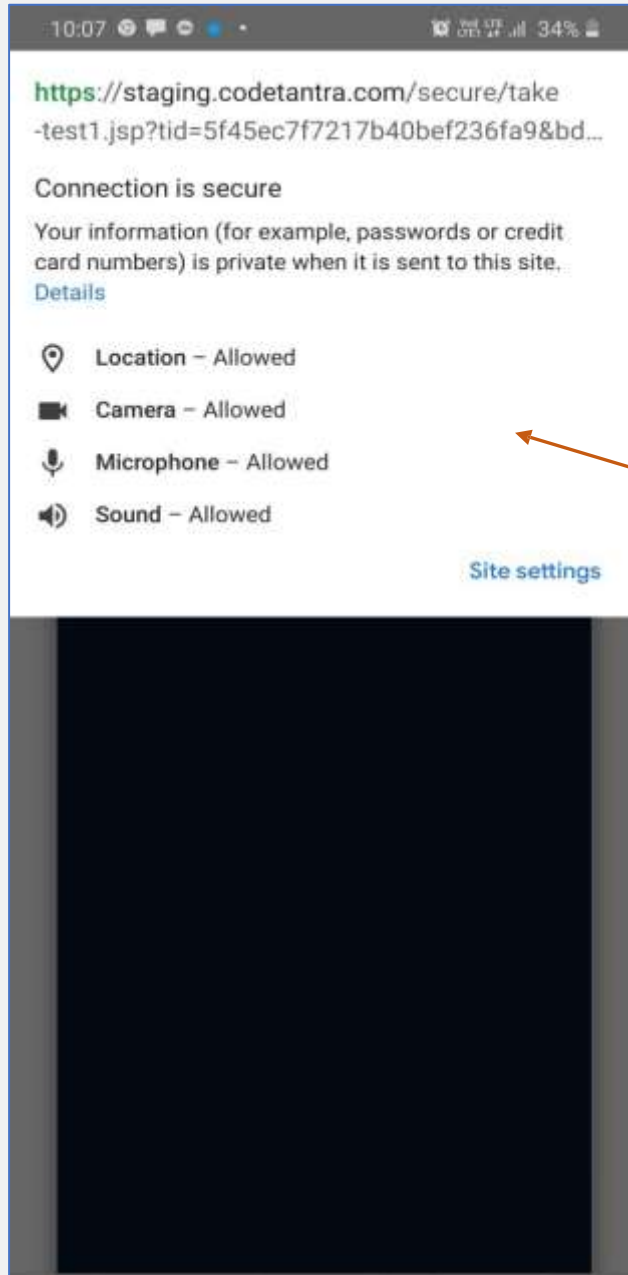
#	Test Name	Time	Status	Result
1	SNIST Test	Start Time 02 Jan 16:00 +05:30 Duration 120 minutes	Open Test	...
2	2018-2022- ME-A_Demo Test Paper_2021/ 01/01 14:20	Start Time 01 Jan 14:20 +05:30 Duration 120 minutes	Expired	..
3	2018-2022- ME-A_Demo Test Paper_2020/ 12/30 15:00	Start Time 30 Dec 15:00 +05:30 Duration 120	Expired	..

Wait for the Actual start time of the test and click on the refresh icon

After actual time starts click on Start Test

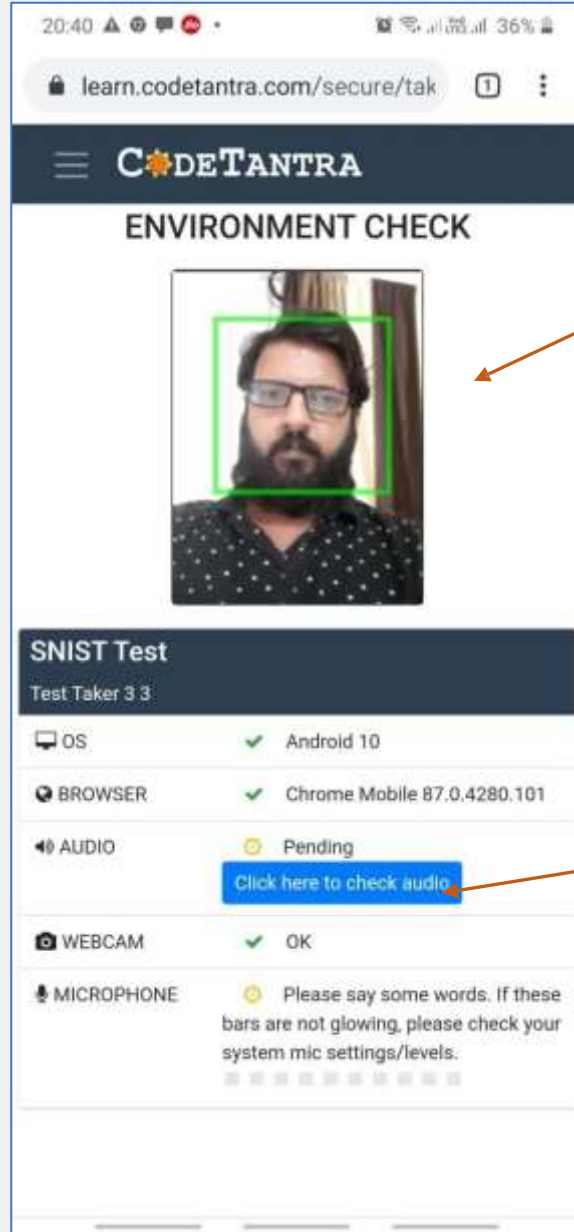
Note: Ensure that the mobile's time and time zone is correct. Enable auto selection.

Step-4 : Allow all permissions as prompted



Make sure that you allow all the permissions for **Location, Camera and Microphone**.

Step-5 : Get your environment validated



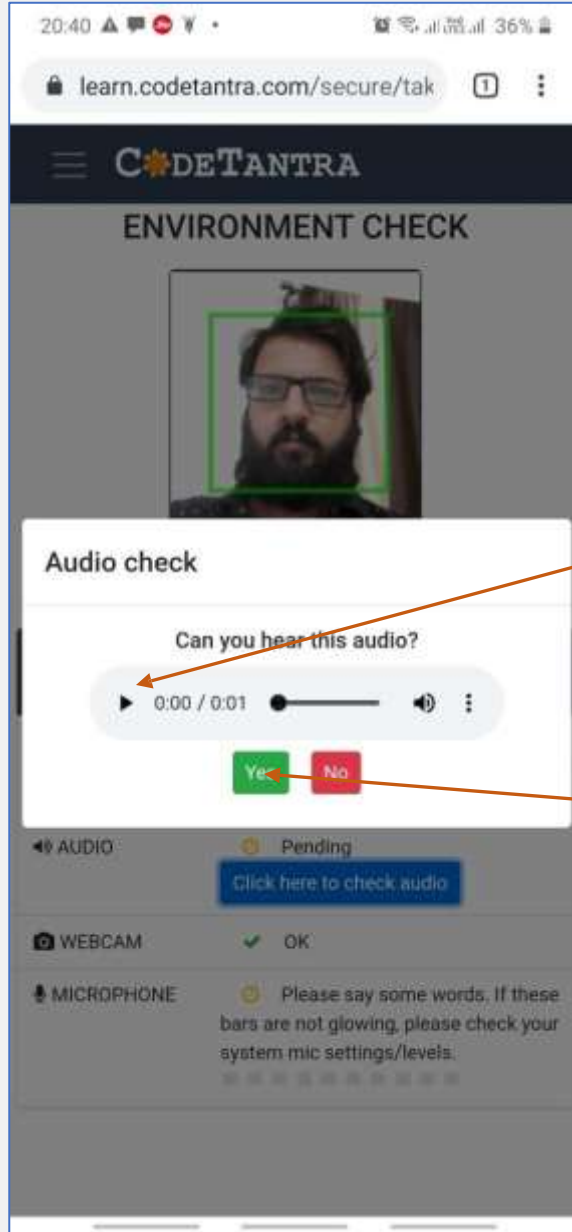
Ensure that you properly show your face in the webcam preview.

Important Note:

If there is a lot of backlight at your place, then ensure that there is a proper lighting falling on you from the front. You can also try removing spectacles to ensure that your face is properly detected.

Click here to check the audio of the mobile phone.

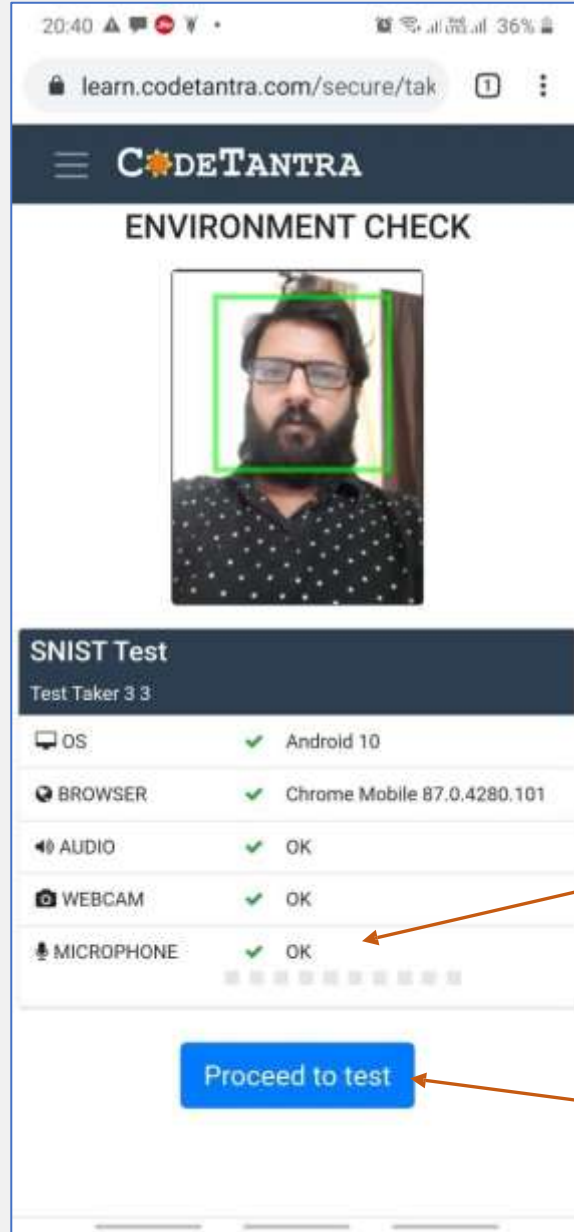
Step-5 : Get your environment validated



Click on the **Play** button to hear the audio.

If you can hear, then you can click on **Yes**.
Else, check the phone volume.
Ensure that you can hear the default audio.

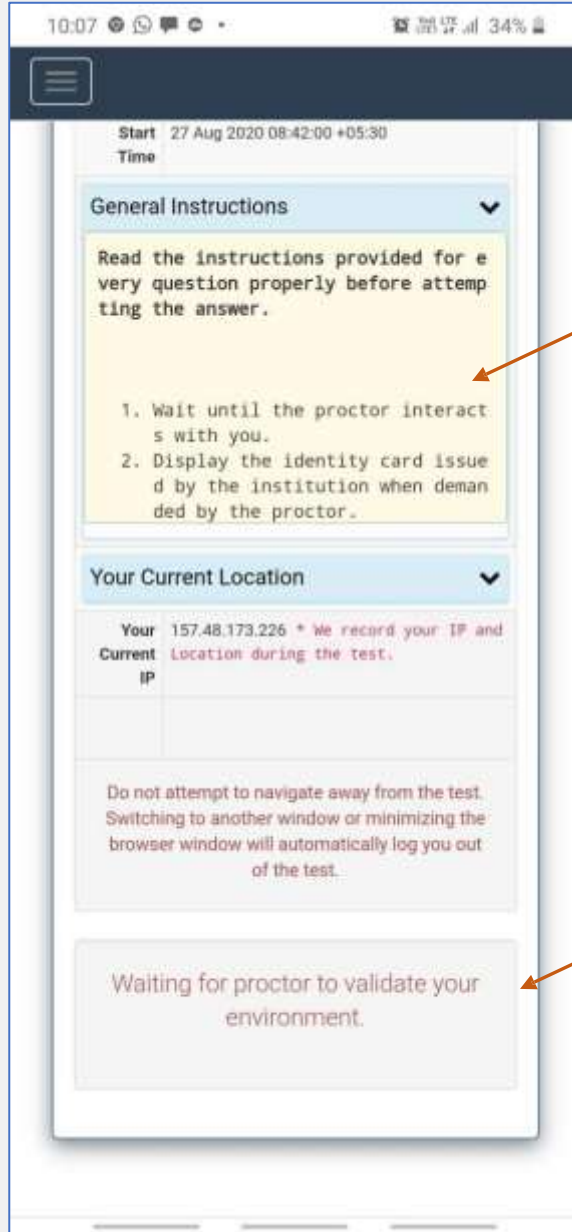
Step-5 : Get your environment validated



Speaking some words will glow green lights indicating microphone is active.

Click here to proceed to the test.

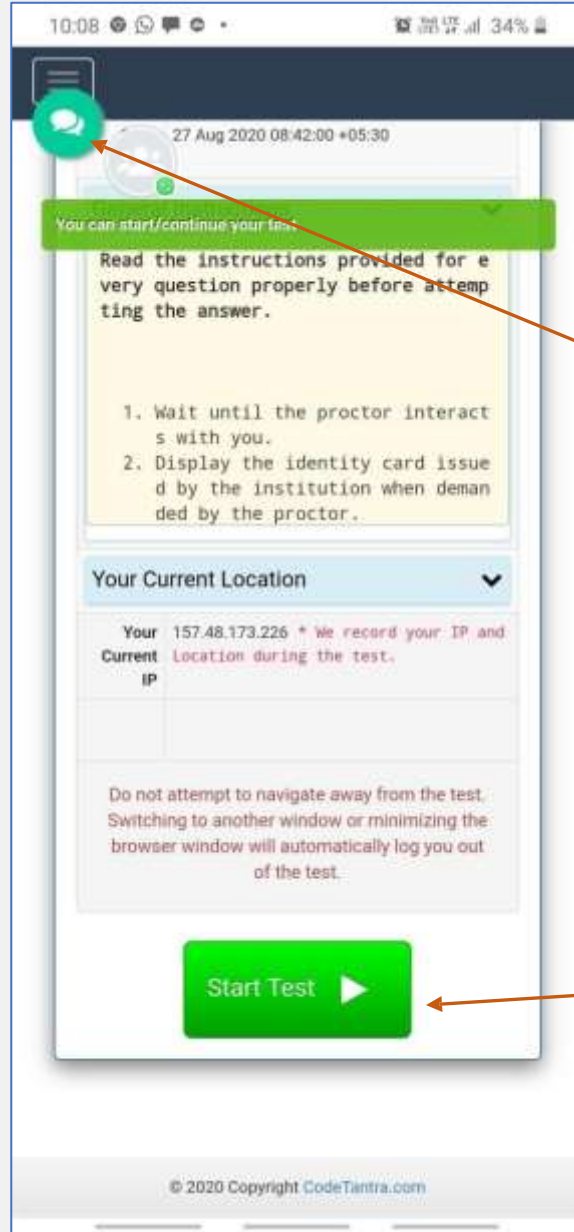
Step-5 : Get your environment validated



Read the test instructions carefully

Please wait for the System's approval to start the exam.

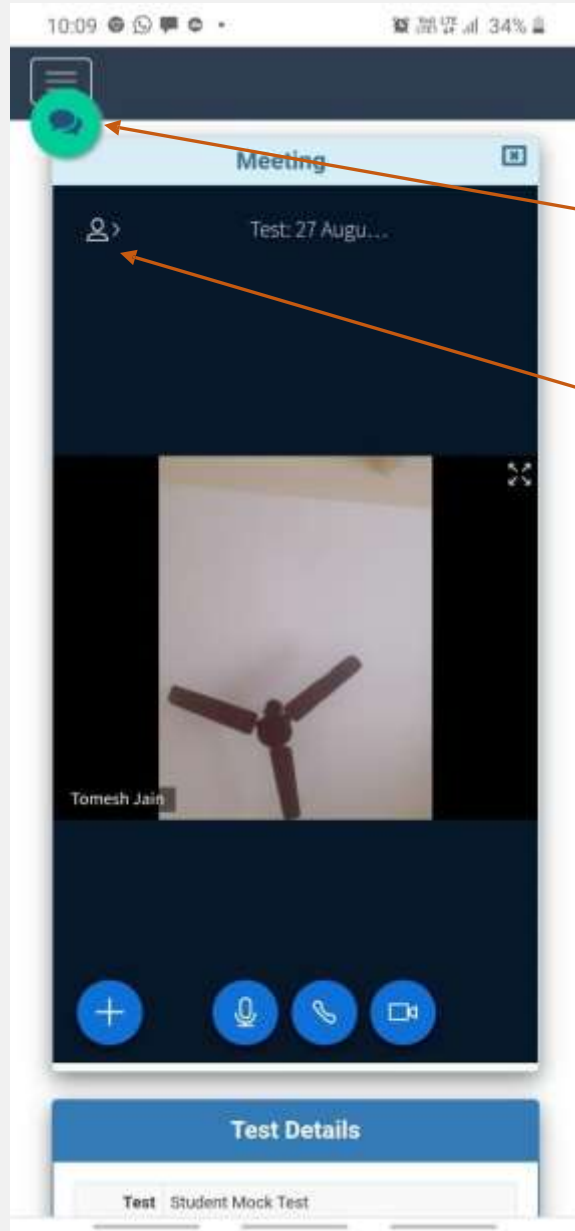
Step-6 : Start the Test



As soon as the system approves your environment, you will see this notification.

You can chat with the proctor by clicking on this icon

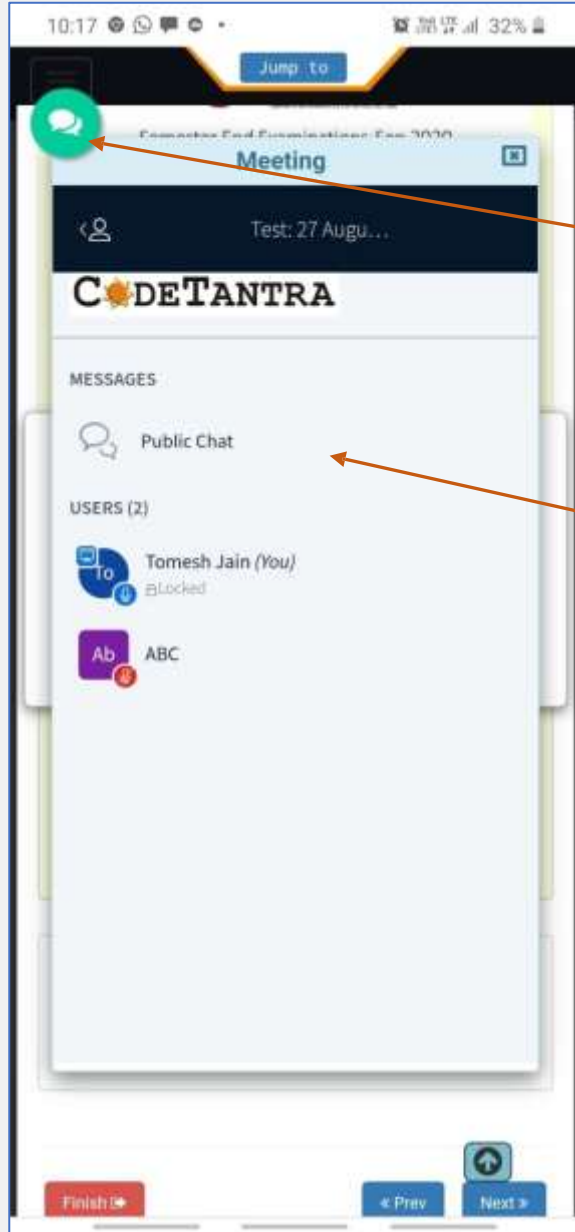
Click on this button to **Start Test**



You can chat with the proctor by clicking on this icon

Click here to see your proctor's name

Taking the Test



Click on the button to open the video and chat window

Click here to chat with the proctor

Taking the test



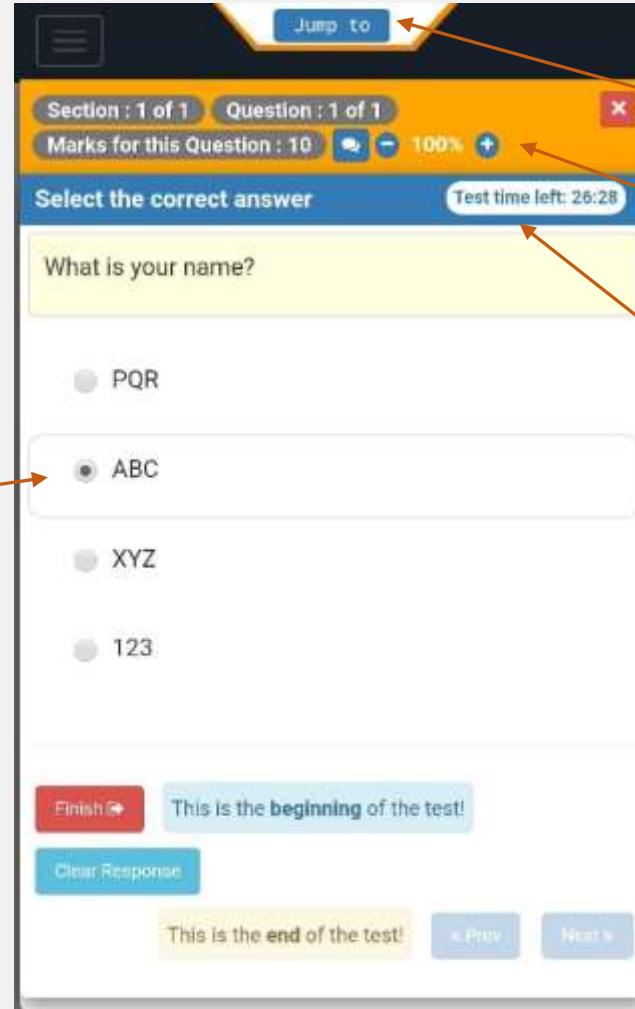
Enter your message here

Click here to Send

Click here to hide and show the public chat

Understanding Test Layout

Click on the button to select the option



Quick Navigation Bar for navigating to any question in the test.

Zoom Controls

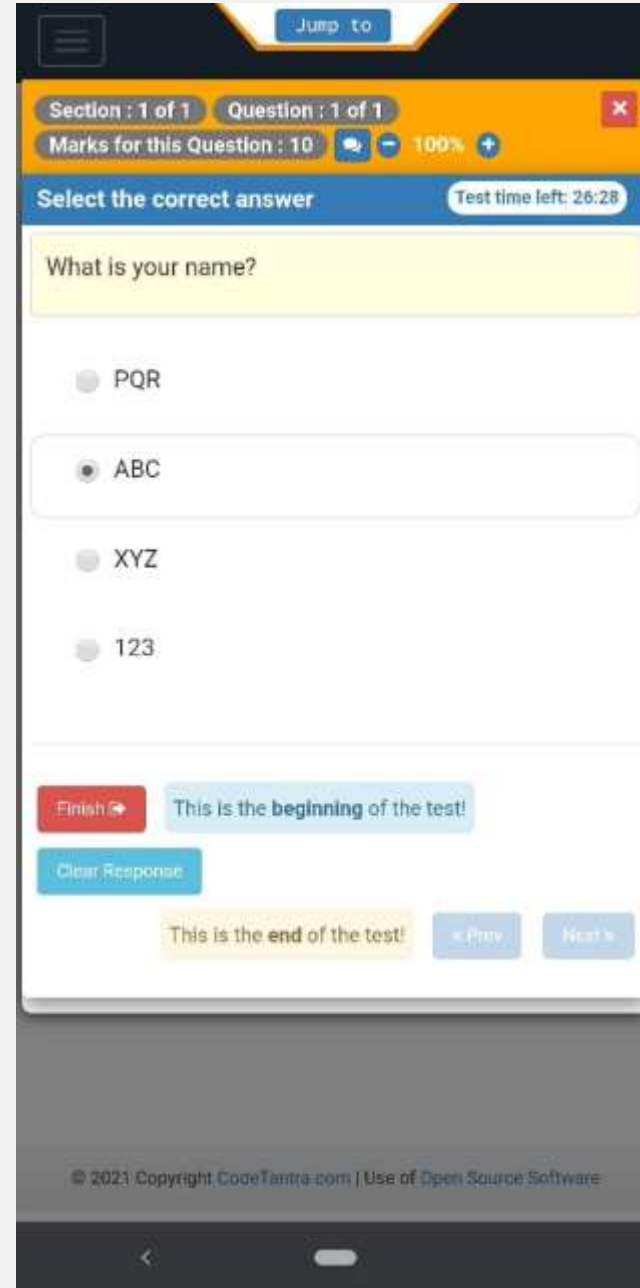
Time Left

Understanding Test Layout

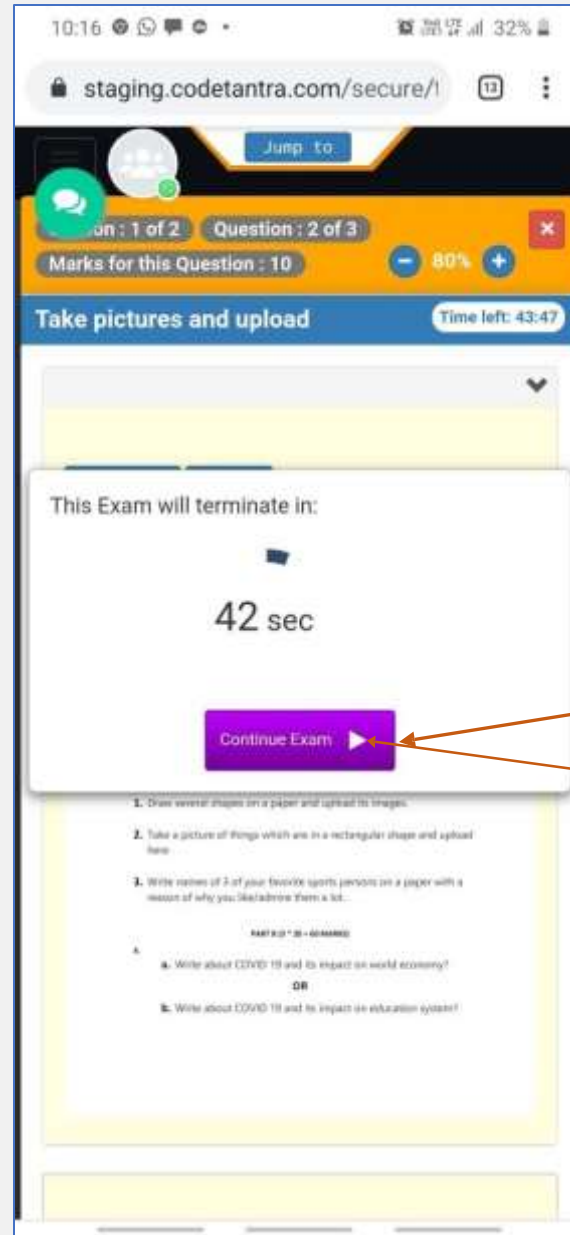
Finish button



Note: Do not click on the Finish button until you decide to stop writing the exam



Navigation Out!!



An audio alert also comes when you navigate out depending on browser version

Do not navigate to a different window or close the exam window during exam

Click on the continue exam within Timer runs out. Else exam will terminate